



Distributor record keeping requirement under Part 5 of the WEEE Regulations.

The Waste Electrical and Electronic Equipment Regulations 2006 place an obligation on distributors of EEE to keep records of the WEEE they take back.

Record keeping

34.—(1) A distributor to whom the obligation in regulation 31 applies shall maintain records of the number of units of WEEE from private households returned to him under that regulation.

(2) A distributor who returns WEEE from private households under regulation 32 shall maintain records of the number of units of WEEE from private households returned by him under that regulation.

(3) Each distributor to whom the obligation in regulation 33 applies shall maintain records of the information made available under that regulation.

(4) The records referred to in this regulation shall be kept for a period of at least four years commencing on the date on which any such record is made, and shall be made available to the Secretary of State on demand.

Below is the format of how the records should be kept as approved by the Secretary Of State.

LOCATION OF REG 33 INFORMATION –

Description of information provided -

Date of detail of any updates -

DATE ITEMS RECEIVED	(Reg 34(1)) NUMBER OF UNITS¹	(Reg 34(2)) NUMBER OF UNITS RETURNED TO PCS²	DATE RETURNED TO PCS	NAME OF PCS	FOUR YEAR DATE

¹ Not applicable to DTS members

² Applies if DTS members take back in store